Dennis Bjorkquist, Chairperson B. Allan O'Shea, Vice-Chairperson Colleen Kenny, Secretary



c/o Manistee County Controller/Administrator's Office 415 Third Street • Manistee, MI 49660 Telephone: (231) 398-3500 • Fax: (231) 723-1795

## **MINUTES**

Monday, May 7, **2**007 5:00 P.M.

Manistee County Road Commission Building 8946 Chippewa Highway, Bear Lake, MI

Members Present:

Dennis Bjorkquist, Chairperson; B. Allan O'Shea, Vice-Chairperson; and

Colleen Kenny, Secretary

Others Present:

Thomas Kaminski, Recording Secretary; Jeri Lyn Prielipp, Administrative Secretary, and numerous audience members representing Manistee County, the City of Manistee, Law Enforcement, the Townships, Villages, School

Districts, the public, and the media.

The meeting was called to order at 5:00 P.M. The Pledge of Allegiance was recited. Roll call was taken.

The Chairman requested approval of the meeting Agenda.

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to approve the Monday, May 7, 2007, meeting Agenda. Motion carried.

The Chairman then requested approval of the minutes from the Monday, April 9, 2007, meeting of the Manistee Local Revenue Sharing Board.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to approve the Monday, April 9, 2007 Minutes of the Manistee Local Revenue Sharing Board, as presented. Motion carried.

There was no public comment or correspondence for review by the Board.

The Board then discussed rescheduling the November 2007 meeting.

There was a motion by Ms. Kenny, supported by Mr. O'Shea, to reschedule the Cycle II-2007 Grant Award meeting date to Monday, November 5, 2007, at 5:00 P.M. at the Manistee County Road Commission Building, 8946 Chippewa Highway, Bear Lake, Michigan.

The Board next discussed scheduling the Cycle II-2007 grant application deadline and verbal presentation dates.

There was a motion by Ms. Kenny, supported by Mr. O'Shea, to set the Cycle II-2007 grant application deadline for 5:00 P.M. on Friday, September 14, 2007, in the County Controller/Administrator's Office, 415 Third Street, Manistee, MI, and to set the Cycle II-2007 Verbal Presentation meeting for Monday, October 8, 2007, at 5:00 P.M. at the Manistee County Road Commission Building, 8946 Chippewa Highway, Bear Lake, Michigan.

The Board next considered approving an invoice from Municipal Underwriters of Michigan, Inc., for liability insurance renewal in the amount of \$3,827. (APPENDIX A).

There was a motion by Mr. O'Shea, supported by Ms. Kenny to approve payment of invoice #10288R, dated April26, 2007, in the amount of \$3,827 to Municipal Underwriters of Michigan, Inc., for liability insurance.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0 Motion carried.

The Chairperson next requested the Board's consideration to approve payment of 50% of the annual administrative fees, per agreement, to Manistee County in the amount of \$25,000.

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to approve payment of 50% of the annual administrative fee to Manistee County in the amount of \$25,000.

A roll call vote was taken:

Yeas: 3 (Bjorkquist; O'Shea; and Kenny)

Nays: 0

Absent: None Motion carried.

For the Financial Report, Mr. Kaminski reported that the account balance of \$1,172,215.85 has not changed since last month. Interest earnings from April 1, 2007, to the present are not available at this time. The balance available for distribution is \$1,143,388.85, after deducting the payments for liability insurance and administrative fees. If the Board reserves \$10,000 in the account, the available balance is \$1,133,388.85. Mr. Kaminski reported that the Board must distribute no less than \$144,263.05 in the form of Public Safety grants, and \$1,137,856 will need to be set aside to cover the P.I.L.T. payment for Cycle II, but there are not enough funds available to do so at this time.

The Chairman then announced that the Board would proceed to consider authorizing grant payments based upon Cycle I-2007 Grant Applications. The Chairman thanked everyone for their efforts in putting together their grant applications and for using the revised form. Mr. O'Shea suggested that the Board begin by considering the grants that the three Board members unanimously agreed should be funded, pursuant to their priority lists.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$4,600 to the Manistee Township Fire Department to purchase turnout gear, fire fittings and safety vests.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0 Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$4,640 to the Village of East Lake Fire Department, to purchase rear leaf springs for a tanker/pumper, batteries and waterproof flashlights.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

Mr. O'Shea commented that he is finding it harder and harder to approve large grant application requests.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$20,000 to West Shore Medical Center to purchase a central monitoring system for the Emergency Department.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to award \$7,000 to the Cleon Township Fire Department to purchase equipment, accessories and hardware for the Fire Department.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to grant a partial award of \$12,000 to Bear Lake Schools to purchase playground equipment for the school/community playground located on school property in the Village of Bear Lake.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to grant a partial award of \$12,000 to Kaleva Norman Dickson Schools to purchase playground equipment for the school/community playground located on school property in the Village of Kaleva.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to award \$2,500 to the Arcadia Township Fire Department to purchase firefighter boots, gloves and helmet lights with straps.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to award \$6,700 to the Manistee County Library to renovate the main Library steps.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$5,857.88 to the Manistee County Medical Care Facility to purchase an Anodyne Therapy machine.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to award \$17,000 to the Manistee County Firefighters Association to purchase 2 thermal imaging cameras for use throughout the County.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

The Board entered into discussion on the application submitted by the Manistee County Sheriff's Office for \$26,822.51 for 50% funding for additional law enforcement services. The Chairman stated that he understood that this was already being funded through Manistee County. Mr. Kaminski confirmed that the County approved funding \$12,000 for April and \$12,000 for May for these law enforcement services. The Sheriff is required to report to the County Board on a month to month basis, and the Board then considers whether to fund for these services each month. After discussion,

There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$26,822.51 to the Manistee County Sheriff's Office for additional law enforcement services, specifically to provide 24-hour coverage due to recent budget restraints of the Michigan State Police.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Mr. O'Shea, supported by Mr. Bjorkquist to award \$14,368 to the Manistee County Sheriff's Office to equip members of the Manistee County Search and Rescue Mounted Patrol Unit.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

The Chairman inquired of Mr. Kaminski if the Board had met its obligation under the Public Safety category. Mr. Kaminski reported that the Board awarded \$133,489, leaving a shortage of \$10,775 of their Public Safety obligation. Following discussion, it was the consensus of the Board to reserve the remaining \$10,775 for distribution under the Public Safety category for Cycle II-2007. Mr. O'Shea suggested that the Board consider awarding \$2,162 to the Manistee County Fair Board for a portable public address system, but upon further discussion,

There was a motion by Mr. O'Shea, supported by Ms. Kenny to set aside any additional funding for the payment in lieu of taxes obligation in Cycle II-2007, and that \$10,775 be earmarked for additional public safety awards in Cycle II-2007. Motion carried.

Thomas Kaminski offered to draft a letter to the Manistee County Treasurer requesting that the Treasurer make every effort to maximize the investments of the Local Revenue Sharing Board's funds within the investment policies of Manistee County.

The Board then discussed scheduled meetings. Chairman Bjorkquist didn't feel the need for the Local Revenue Sharing Board to meet in June, July, August, September, or December 2007. The February 11, 2008 meeting is the Annual Organizational Meeting.

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to cancel the June, July, August, September, and December 2007, meetings of the Revenue Sharing Board and to hold the Cycle II-2007 Oral Presentation meeting on October 8, 2007, and the Cycle II-2007 Grant Award meeting on November 5, 2007, and that the February 11, 2008 Annual Organizational meeting remain as scheduled. Motion carried.

At the conclusion of the Chairman thanked the audience for their patience and cooperation and recognized the time and effort that it takes in preparing and submitting the grant applications.

There being no further business to come before the Revenue Sharing Board and with no other concerns from Board members, the meeting was adjourned at 5:40 P.M.

Respectfully submitted,

Colleen Kenny, Secretary

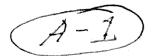
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## Municipal Underwriters of Michigan, Inc.

P.O. Box 400 Houghton Lake, MI 48629-0400 1-800-241-8398

## Original Invoice



Manistee Local Revenue Sharing Board C/O Tom Kaminski, Secretary 415 3rd Street Manistee, MI 49660

INVOICE DATE	INVOICE #
4/26/2007	10288R

POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE
MTP-082573	05/01/2007	05/01/2008

POLICY TYPE	DESCRIPTION	RATE	CHARGE
ИТРР	Municipal Package Policy - Renewal	3,827.00	3,827.00

To All Premiums Unpaid 30 Days After Effective Date, A Service Charge Of 1.5% Per Month Will Be Added. Which is an Annual Percentage Rate of 18%.

**Total Due:** 

\$3,827.00